



## GRANT APPLICATION

Applicant Name \_\_\_\_\_ Date submitted \_\_\_\_\_  
Program Name \_\_\_\_\_ Year established \_\_\_\_\_  
Address \_\_\_\_\_ Tax ID Number \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_ Website \_\_\_\_\_  
Contact Person \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
E-mail: \_\_\_\_\_ FAX No. ( ) \_\_\_\_\_  
Executive Director \_\_\_\_\_ Grant Amount Requested \$ \_\_\_\_\_

Please provide a *brief* summary of the program (not to exceed three pages) including the population to be served (age, sex, ethnicity, income level, geographic region, etc.); the purpose of the grant; project objectives; desired outcomes and how they will be measured; funding sources after the grant period; agency background / history; and any other pertinent information. The items listed below must also be attached to the application form:

- Cover letter on letterhead signed by Board Chair
- Mission Statement
- List of Board of Directors with meeting schedule
- IRS Determination Letter
- Proposed Program Budget
- Agency Budget
- Organization Chart
- Audited Financial Statements (Tax Form 990 may be substituted if an audit is not performed.)
- Qualifications of key project personnel

List additional funding sources for *this program* with amounts and any special terms:

1. \_\_\_\_\_ \$ \_\_\_\_\_ 3. \_\_\_\_\_ \$ \_\_\_\_\_  
2. \_\_\_\_\_ \$ \_\_\_\_\_ 4. \_\_\_\_\_ \$ \_\_\_\_\_

Mail correspondence to:

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